



Graveney is an extremely popular and successful 11-19 school, situated in Tooting, SW17 on a pleasant site with excellent facilities. We have a commitment to providing the best opportunities to all students and to developing professional skills and career opportunities for staff.

Examination Invigilators

£10.00 per hour

Graveney School is seeking to appoint invigilators who are calm confident people, dedicated, reliable and punctual. You must be able to work within clear guidelines and adhere to regulations. You will be expected to assist in all aspects of the daily administration of examinations.

Whilst experience is not necessary, we are looking for candidates who have the qualities, commitment and reliability this appointment requires. Full training will be provided.

The work is seasonal but not guaranteed and occurs mainly in May and June each year, though there may also be other times during the year when we need help on an ad hoc basis. Applicants must live in the local community in order to be available at short notice.

For an application form and further details, please visit www.graveney.org
Alternatively, contact Teresa Perry, Examinations Manager, Graveney School,
Welham Road, Tooting SW17 9BU, Tel: 020 8682 7084.

Closing date for receipt of completed application forms: Thursday 13th April 2017

Interviews will be held on Tuesday 25th April 2017

A training session has been planned for Wednesday 3rd May 2017, and it is hoped that successful candidates will be able to start week commencing 8th or 15th May 2017

Graveney School is committed to safeguarding and promoting the welfare of young people. We expect all staff and volunteers to share this commitment. The successful candidate will need to undertake a DBS Enhanced Disclosure.

www.graveney.org