

Graveney School Behaviour Policy

Adopted by the Governing Body

Last updated: February 2017

Review date: Spring Term 2017-18

To be read in conjunction with the Anti-bullying, Drugs Misuse, Tobacco, Alcohol, Volatile and Psychoactive Substances and E-safety and acceptable use of ICT Policies.

Graveney School Behaviour Policy

The aim of the Behaviour Policy is to help create a happy school which fosters good relationships and encourages effective learning for all. It applies at all times – when we are in school, on a school journey/trip and travelling to and from school.

This Behaviour Policy is based on the principle that all pupils and adults at Graveney are to be valued equally. Adults includes all those who support pupils at Graveney - cleaning staff, dinner staff, librarians, lunchtime supervisors, nursing staff, office staff, school-keepers, teachers, technicians, visiting adults and visiting parents.

The policy is divided into three sections: relationships, the classroom and the environment. Each section can be summarised by a simple statement.

1. WE SHOULD ALL TREAT EACH OTHER WITH CONSIDERATION, COURTESY AND RESPECT

- 1.1 We should always show consideration for the needs of others.
- 1.2 When talking and listening to each other, we should show respect for each other as individuals. Racist and sexist behaviour, homophobic behaviour, abusive language and name-calling are unacceptable. Name-calling includes reference to race, gender, sexual orientation, appearance and provocative comments of any kind.
- 1.3 Violent behaviour is unacceptable at all times.
- 1.4 We should treat everyone as we would wish to be treated, i.e. with respect and politeness.
- 1.5 We should show respect for each other's property and that of our community, both inside and outside school.

2. WE SHOULD MAKE SURE THAT CLASSROOMS ARE PLACES OF EFFECTIVE LEARNING

- 2.1 Pupils and staff should take responsibility for creating an enjoyable and productive atmosphere in which learning can flourish and teachers can teach.
- 2.2 Both teachers and pupils should always arrive to lessons on time.
- 2.3 We should be fully equipped at all times.
- 2.4 In the classroom we should respect all those who are learning with us. Respectful conduct includes: listening to adults and other pupils during class discussions; not talking when asked not to; following all instructions; working quietly and to the best of your ability and not preventing others from learning.
- 2.5 Homework is to be regularly set and marked by your teachers. This should be recorded in your organizers, done to the best of your ability and handed in on time.
- 2.6 High standards of attendance and punctuality are expected in order for all pupils to fulfil their potential.

3. WE ALL HAVE A RESPONSIBILITY TO MAKE SURE THAT GRAVENEY IS AN ATTRACTIVE, SAFE AND HEALTHY ENVIRONMENT IN WHICH TO WORK

- 3.1 Things which are dangerous to yourselves and others, for example offensive weapons and drugs, are not allowed in school. There are certain items which must not be brought into school for reasons of safety and security, e.g. mobile phones, MP3 players, I-pods. If brought in they will be confiscated. For emergencies only, mobile phones may be handed into and collected from Heads of Years.
- 3.2 We should all move around the school in an orderly fashion, keeping to the left in crowded areas and showing awareness of the potential dangers of irresponsible behaviour such as pushing. We should enter rooms in a sensible way.
- 3.3 We are all expected to be responsible members of the community. We should all respect and take care of school buildings, displays, classrooms, corridors, toilets, health and safety equipment (e.g. fire extinguishers) and the grounds that surround the building. We should always put litter in the bin. We should all protect our environment.

- 3.4 We should respect and take care of our shared resources, e.g. computers, equipment for lessons, etc.
- 3.5 When we eat outside we must use the bins provided for any rubbish. Food from the Dining Hall can be eaten outside but we cannot take out plates, knives and forks, etc. We should not eat in the classrooms or corridors.
- 3.6 When using communal facilities like the canteen, the library, etc. we should queue sensibly and patiently.
- 3.7 Pupils should wear correct school uniform at all times, including, where applicable, ID badges. Uniform is a means of identification with our school and we are representatives of Graveney wherever we are.
- 3.8 We should all aim to keep the site safe and secure, this includes asking permission to leave the site or to invite visitors onto it.