

GRAVENEY SCHOOL

SIXTH FORM ADMISSIONS

Admissions Policy

Graveney School is a mixed school for pupils aged 11-18 with over 1900 pupils on roll. The Governors of the school are responsible for the arrangements for admitting children. The school will admit pupils into Year 12 in September 2015. The actual number of places available to external applicants depends on the number of internal students continuing into the Sixth Form and on the number of students progressing from Year 12 into Year 13. A minimum of 100 external applicants are expected to be admitted into Graveney School 6th Form each year.

Applications are made in the autumn term of the current academic year for entry to Year 12 for the following September.

Applications are invited from students who,:-

- (i) will be 16+ at the start of the academic year (applicants who would be 19 or over at the beginning of the course cannot be considered)
- (ii) and will have completed a GCSE programme of study (or equivalent) by the start of the next academic year and
- (iii) (a) will have obtained the minimum entry requirements by the start of the next academic year to study 'A' Level courses; and at the time of application are able to demonstrate an academic profile suitable to commencing Advanced Level study at Graveney School OR
(b) will have obtained the minimum entry requirements to study Advanced Vocational courses; and at the time of application are able to demonstrate an academic profile suitable to commencing Advanced Vocational study at Graveney School. Candidates must also follow a GCSE course in English and Maths if they have not already achieved grade C or higher in each of these subjects OR
(c) are able to demonstrate a profile of prior attainment indicating their suitability for commencing the proposed programme of study for Level 2 courses. Candidates must follow a GCSE course in English and Maths if they have not already achieved grade C or higher in each of these subjects.

Applicants who clearly do not fulfil all of the above criteria will be unsuccessful at this stage.

Over-subscription criteria.

1. Any Child Looked After.
A "Looked After Child" is a child in the care of a local authority or provided with accommodation by that authority in accordance with section 22 of the Children Act 1989. Children who were looked after, but ceased to be so because they were adopted are as defined by section 46 of the Adoption and Children Act 2002, or those who became subject to a residence order (under section 8 of the terms of the Children Act 1989) or special guardianship order (under section 14A of the Children Act 1989).
2. Internal Candidates meeting the above entry requirement and whose profile of prior attainment is considered compatible with his/her chosen course of study.
3. External Candidates meeting the above entry requirement and whose profile of prior attainment is considered compatible with his/her chosen course of study.
4. In the case of over-subscription for individual courses at 'A' Level, priority will be given to those applicants achieving Grade B at GCSE or above in that subject or a closely related one as indicated in the Prospectus insert. In the case of over-subscription for individual courses at Advanced Vocational level, priority will be given to those applicants achieving Distinction at a Level 2 Vocational course in that subject or a closely related one as

indicated in the Prospectus insert. In the case of over-subscription for Level 2 courses, priority will be given to those applicants whose profile of prior attainment most closely indicates their likelihood of achieving the national level 2 threshold measure.

Applicants are required to complete all parts of the application form and provide all information specified in the form. Applicants who do not fulfil all the requirements will be unsuccessful at this stage.

All candidates whose application demonstrates they can meet the entry requirements will be required to follow all parts of the applications process including attendance at a Course Selection and Guidance Meeting (CSGM) to be held at the school.

Decisions will be made on the basis of the evidence presented in the candidate's application, and provided by their school concerning their performance and attainment in their current courses; the professional judgement of their present school's staff, and the professional judgement of a panel of staff at Graveney School.

Conditional firm offers are made on the basis of this evidence to those applicants who in the professional judgement of the panel of Graveney School staff are **most suitable** for the courses chosen.

Conditional reserve offers are made on the basis of this evidence to those applicants who in the professional judgement of the panel of Graveney School staff are **suitable** for the courses chosen.

Rejections are made on the basis of this evidence to those applicants who in the professional judgement of the panel of Graveney School staff are **not suitable** for the courses chosen.

The school will expect successful candidates to have the determination and focus to cope with the demands of their chosen post 16 course. They will also be expected to demonstrate that they would benefit from the education that Graveney Sixth form has to offer and that they would work with commitment.

Offers of places will be subject to places being available on our post 16 courses. If a candidate subsequently wishes to change their choice of course this will be possible only if there are spaces on the courses required, and the candidate has met the entry criteria for those courses as specified in the Prospectus insert.

Please refer to the Sixth Form Prospectus for full details of subjects offered and to the Prospectus insert for minimum entry requirements for the range of courses available, based upon GCSE qualifications or other measures of prior attainment, and for individual course requirements.

Application forms, stating the deadline for receipt, are available from the school on or after the 6th Form Open Evening which takes place in October.

Applicants have the right to appeal a decision by Graveney School to refuse the applicant a place. The applicant should contact the Director of Sixth Form in the first instance.